SharePoint 2013 Migration Offer

Office 365

Frequently Asked Questions

September 26, 2016

OVERVIEW

FastTrack will offer migration services from on-premises SharePoint 2013 as a limited time offer. The offer will be available to request starting in October 2016. Customers must request the offer prior to March 31st, 2017 and meet the migration offer eligibility requirements.

The offer is available to customers with *at least* 150 licenses for an eligible service or plan for your Office 365 tenant. To learn more about eligible services and plans, see Eligible Services and Plans.

The migration offer includes both assessment and assisted migration of select SharePoint 2013 team sites and my sites to SharePoint Online and OneDrive for Business.

OFFER DETAILS

Which customers are eligible?
All customers who meet the FastTrack eligibility requirements with 150 or more active licences are eligible for this offer.

When are the relevant dates for the offer?
The offer will be available until March 31st, 2017.

What type of sites can be migrated?
The offer focuses on team sites and my sites which have been assessed by FastTrack and have been found to be migration ready, or have been remediated and scheduled for migration by the customer.

How much data can by migrated by FastTrack with this offer?
The total amount of data eligible for migration cannot exceed:

- Total licensed users for the target Office 365 Tenant x 500MB
    - Example: 1500 users licensed for SPO = 732.5 GB
- 10 TB per Office 365 Tenant
- The total amount of storage purchased for the target Offcie 365 Tenant
- 75% or more of the target site collection quota for each site migrated

Can I migrate to both OneDrive for Business and SharePoint Online

Yes, you can migrate content to combination of sites in SharePoint Online and OneDrive per business as long as the content is within the scope defined later in this document. The total amount of content planned for migration to SharePont Online and OneDrive for Business cannot exceed the data boundaries defined above. Example, if you choose to migrate 6TB of content to SharePoint Online, this leaves up to 4TB of OneDrive for Business conent which can be migrated to the same targent Office 365 Tenant.

Is there a fee for the migration offer?
No. FastTrack does not charge a fee for the migration services provided. Depending on the type of migration you may incur additional costs:

- Cost for server infrastructure on-premises to support the migration

- Cost for Windows licenses for infrastructure on-premises
- Azure drive shipping costs if drive shipping used to ship content to the FastTrack migration factory

What if my migration does not complete before the offer expires?

Content prepared for and scheduled for migration before the expiration of the offer will be migrated even if the migration project extends beyond the end of the offer. For migrations to continue past the offer timeframe there must not be a pause or stop of project activities for more than 2 weeks during the project.

What specifically does the FastTrack migrate for SharePoint 2013?

Supported types of content will depend on the source site. Common items which will migrate or need remediation can be found in the following table. Note that your specific environment and sites configuration may change the list below and not all items may be listed in the table. FastTrack will assess your SharePoint 2013 environment prior to migration and will provide guidance on what content can be migrated and remediation options available.

From: SharePoint Server 2013 Server or Foundation Team sites

To: SharePoint Online

Note: Source site definitions that aren't supported in a targeted site definition in SharePoint Online are automatically mapped to SharePoint Online Team sites. In these cases, only content is migrated and not site functionality. For example, meeting workspace site content is migrated to a regular Team site, but the meeting functionality is not.

Note: Only managed metadata (term store) service application terms can be migrated in a single-pass migration. Incremental migration of these terms isn't available. All other farm-level service applications are not migrated.

Migration Type	What Will Migrate	What requires remediation
Multi-pass [1] [1] *Multi-pass requires a full content migration followed by an incremental migration after first pass user acceptance testing.*	Site title	Full-trust code or add-ins
	Site logo	Third-party components – (including full-trust code and add-ins)
	Site navigation	
	Site content types [2]	Sandbox solutions
	Site columns	Web templates
	Managed metadata terms (up to 200K) [3]	Unghosted or customized pages
	Site pages	Workflow running instances
	Web parts (limited) [4]	Workflow history
	Site permissions and sharing	Alerts
	Site property bag [5]	Hidden lists or libraries
	SharePoint 2010 and 2013 declarative workflows [6]	List templates
		Recycle Bin (both stages)
	Document libraries and documents – Up to 5,000 documents per library	Access request list
	List and list items – Up to 5000 items per list	Usage reporting
		Checked-out or locked items with no checked-in version
	Document library and list views	Files in draft version
	Managed metadata columns	Custom list forms (view/add/edit)

Migration Type	What Will Migrate	What requires remediation
	Document and list item versions (up to five(5) total) [7]	Publishing sites and associated publishing features and data
	Document and list item permissions and sharing	Site branding, themes, design packages, and definitions
	InfoPath forms (declarative)[8]	Site settings
	[2] *The content type hub can be migrated. However, if the content types are deployed through a feature, it's done on a case-by-case basis depending on the content type definition.*	Search settings
	[3] *Managed metadata is migrated on-time to the destination term store in Office 365. Incremental migration of terms over time isn't provided.*	Information management policies
	[4] *Web parts not available in SharePoint Online are not migrated. Some web parts may not migrate based on their specific configuration or environment dependencies. Sites containing web parts which don't migrate will not be remediated or re-migrated.*	Information Rights Management (IRM) settings
	[5] *This item can impact migration velocity and may be required to be out of scope based on pilot migration testing.*	Anonymous sites or pages
	[6] *SharePoint Designer workflow definitions can be migrated, but any existing instances or data within the workflow cannot. Reusable workflows aren't migrated. Workflow definitions may contain workflow activities and configuration which needs post-migration remediation to function. Remediation is not provided by the FastTrack Center.*	SQL reporting services reports
	[7] *Migrating version history can greatly impact migration velocity and target site quota. We recommend against migrating previous versions.*	Items that are hidden (for example, the name starts with "_")
	[8] *InfoPath forms are migrated as-is and aren't remediated during migration. Out of scope common post-migration remediation includes:*	Web application settings
	a. Updating InfoPath form template (XSN) files with new form template locations and updating for submit target settings.	Excel services
	b. Refactoring dependencies on service endpoints not available from the SharePoint Online environment.	Access services

Additional remediation items (right column):

- Site branding, themes, design packages, and definitions
- Site settings
- Search settings
- Information management policies
- Information Rights Management (IRM) settings
- Anonymous sites or pages
- SQL reporting services reports
- Items that are hidden (for example, the name starts with "_")
- Web application settings
- Excel services
- Access services
- Custom user profile properties or values
- Any SharePoint service application settings and data not listed in scope
- Files of certain types or files that exceed Office 365 service limits

Office 365

From: SharePoint Server 2013 Server or Foundation My Sites
To: OneDrive for Business

Migration Type	What Will Migrate	What requires remediation
Multi-pass [1] [1] *Multi-pass requires a full content migration followed by an incremental migration after first pass user acceptance testing.*	Documents (up to 5000 per document library) Items Folders and folder structure Versions (up to five (5)) Documents, folders, permissions, and sharing	Workflows Custom columns Contents other than documents in the default My Sites Documents library Checked-out or locked items Files of certain types or files that exceed Office 365 service limits

How are migrations scheduled?

SharePoint 2013 Migration will be conducted in batches of site collections using a multi-pass migration approach. Each batch will be approximately 500 (GB) in size and will be approximately 500 site collections total.

Batches are migrated based on a predefined 24x7 schedule. Each Bach consist of two passes:

- First pass – Completed during business hours Monday through Friday.
- Second pass (incremental) – Scheduled within a 48-hour off-hour window (typically a weekend).

Migration scheduling will be further explained by the FastTrack team during the initiate phase of your migration project.

How long will my migration take?

Migration velocity can depend on many factors which are not easily predicted prior to assessing the source environment. FastTrack will provide migration velocity planning assistance as part of the migration project.

Do you require access to my environment on-premises?

Yes. The FastTrack migration team will require access to your source SharePoint 2103 environment. The FastTrack team will require VPN access to your on-premises environment to perform some portion of the migration.

Will all my content migrate?

It depends on the type of content and the specific configuration of your sites and environment. FastTrack will perform an assessment of your sites and content to help determine what content is migration ready and what content requires remediation before migration.

What about my SharePoint customizations and third party solutions, do they migrate?

No, customizations and third party components will not be migrated. If you require custom content/functionality in your target SharePoint environment you will be required to apply customizations and deploy SharePoint online compatible add-ins post migration.

What can I do if some of my content cannot be migrated?

FastTrack can provide guidance on how to prepare for and configure SharePoint hybrid features to allow some site to remain on-premises while providing a connected user experience across cloud and on-premises environments.

Does FastTrack provide remediation assistance?

No. FastTrack does not perform remediation activities. If additional remediation guidance and assistance is needed it is recommended to work with a Microsoft partner.

What will the FastTrack Perform as part of the offer?

Microsoft performs the following during migrations:

Conduct a migration walkthrough workshop covering the process and approach for the selected migration scenario.

Provide prerequisites for assessment and migration tools as applicable for the scenario.

Provide prerequisites for migration team access to the source and target environment for the purpose of assessment and migration.

Provide assessment tools to perform assessments of the target source environment, or provide instructions on how to use native source platform functions to create assessment reports.

Assist in deploying and running assessment and migration tools (if applicable).

Configure migration infrastructure in preparation for content migration (when applicable).

Conduct a limited test migration to validate the migration infrastructure and required prerequisites.

Provision out-of-the-box target SharePoint Online sites as a part of migration.

Conduct one pilot migration prior to velocity migration.

Provide guidance on migration scheduling for the selected scenario.

Conduct velocity migration waves of content according to the migration schedule provided by the customer and validated by FastTrack resources.

Provide migration results after each migration window.

Participate in velocity migration issues triage and provide guidance on potential remediation options.

Provide a final migration report for each velocity migration window.

Provide post-migration assistance during user acceptance testing up to five days past migration completion.

What are my responsibilities as a customer consuming the offer?

You perform the following during migrations:

Provide project resources recommended for assessment and migration activities. These include:

Project management.

User Acceptance Testing (UAT).

Admins responsible for source and target content platforms.

Provide infrastructure prerequisites for assessment and migration activities (if required).

Provide access and permissions to the source and target environments to Microsoft personnel to perform migration activities (if required).

Provide prerequisites and perform activities required to support assessment and migration.

Install FastTrack-provided assessment tools and complete assessment data gathering activities (if applicable).

Install FastTrack-provided migration software on-premises (if applicable).

Complete remediation activities outlined in the FastTrack-provided remediation report (if applicable).

Provide a migration schedule using FastTrack templates and guidance.

Conduct migration quality assurance and user acceptance testing.

Conduct post-migration migration remediation (if applicable).

Plan and implement change management and end user communications (if applicable).

Can I request a test migration?

Test migration is provided as part of the standard migration process offered by FastTrack. FastTrack will migrate up to 100 (GB) of content and up to 10 site collections to help you prepare for the pilot and velocity migrations performed later in the project.

Am I required to migrate all my content?

No, you are asked to schedule sites for migration based on your specific needs and business requirements. You can also stop the migration project at any time.